

# Elfsea Officers (Meeting Minutes)

BARONY OF ELFSEA OFFICERS MEETING		
Date: 7/20/2015	Time: 7:00pm	Location: Eastchase IHOP
Meeting called by	Seneschal, Aoife Ruadh inghean Ragnail	
Type of meeting	Baronial Officers Meeting	
Facilitator	Seneschal	
Note taker	"	
Timekeeper	N/A	
Attendees (Circle All that Apply)	Sen / Exchq / KM / RM / AM / A&S / Hosp. / NP / Chamb. / Chron./ DFT Sen / Hist. / MOC / Act-WM K&Q / P&P / B&B      Deputies: Chamberlain, A&S x2      OTHER: Scribe Guild Head & 4 populace	
TOPIC #1 (TRAINING)		
	Round Table Topic: WAIVERS (SENESCHAL)	
Discussion	<p><b>WAIVERS ARE NOW REQUIRED TO BE TURNED IN TO KINGDOM WAIVER SECRETARY NLT 10 DAYS AFTER THE EVENT (to include fighter practices).</b></p> <p><b><u>1. Everyone who fights at practice must either show the marshal a copy of their blue card* or sign the waiver. There are no exceptions, even for the Crown.</u></b></p> <p><b>2. If a youth fighter has a blue card, and proof of such is presented, no Youth Waiver is required.</b></p> <p><b><u>3. If a youth fighter does not have a blue card, or proof of one cannot be shown, then their parent or legal guardian must fill out a Youth Waiver at every practice.</u></b></p> <p><b>4. Waivers are not required for children who are in attendance at practice, but not participating in martial activities (i.e., simply playing in the area)</b></p>	
TOPIC #2 (TRAINING)		
	Round Table Topic: COMMUNICATIONS (SENESCHAL)	
Discussion	<p><b>1. No business is to be conducted via Personal Email.</b> Use your kingdom and baronial emails only. <b>Do not contact kingdom officers with business items via Facebook, personal email, or text. It is not official and it will not be answered.</b></p> <p><b>2. The only official forms of business communication are the email listserv and the local and Kingdom newsletters.</b></p> <p><b>3. Facebook is not an official form of business communication.</b> However, it is a great way, to expand the reach of your message.</p> <p><b>4. If you post official business to Facebook,</b> you need to make sure that you follow two requirements:  <b>A. Post the same information through the official channels, such as the email listserv.</b> <b>B. Ensure that it is very clear that what is being posted to Facebook is coming from your official office. You may do this by either:</b>  <b>1. Starting out the information with "From the Office Of.....";</b> or  <b>2. Ending the communique with your SCA Name and Title/Office</b></p> <p>Please keep this information handy, as these regulations are in place and effective immediately.</p>	
TOPIC #3 (UPDATE)		
	PLANNED DEMO- Watauga Public Library      8/1/15      Coordinator: Lys Silvana & Aine	
Discussion	Plans will be emailed through listserv and also posted on FB. If volunteering, please RSVP so that coordinators can get an idea of who will be on site to provide services, teaching, items, etc. Elfsea is being given the FULL LIBRARY! Event: 12p-3p and the library staff will most likely provide snacks for the volunteers.	

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TOPIC #4 (UPDATE)			
	PLANNED DEMO- ARLINGTON LIBRARY	10/25/15	Coordinator: Seneschal
Discussion	Next meeting with City Library/Parks staff is August 10 <sup>th</sup> (lunch meeting); requesting one or two back-ups due to work travel requirements and need to finalize our portion of the demo. The City wants to give us Levitt Proper for a normal demo, but fill the surrounding areas with revenue-generating food trucks and other medieval themed items. Unknown efficacy at this point, but Seneschal has explained the parameters of an Elfsea Demo, including risk mitigation and non-mixing of the venues (our areas will be roped off. No pavilions (no stakes). Room for fighting demos, tables of crafts, arms, and A&S, other displays. <b>MOC and Hospitaller and Ly Liadan have offered to assist in finalizing the plans to varying capacities.</b>		
Action Items		Person Responsible	Deadline
	<b>MEETING with PARKS/LIBRARY 8/10/15</b>	<b>Seneschal</b>	<b>N/A</b>

OFFICER REPORTS	
Barony Seneschal	Training Topics / Meeting facilitation as discussed.
DFT Seneschal	N/A Slow time at the Tor
Exchequer	Baronial College: \$331.34 profit; OFFICER BUDGETS DUE- especially if you are an officer without a budget, but needs one added. ASAP, see Ly Eleanor.
Nautilus Pursuivant	Kingdom Roundtable was fantastic for Heralds and introduction of new Silent Heraldry (ASL) with K. Gault. Let people know if interested in being silent heralds, contact Ly Meadhbh.
Hospitaller	<b>OPEN FOR BIDS!</b> Roundtable was very eventful for Hospitalers. Duke Owen taught a retention/recruitment class that rocked everyone. He is scheduled to come to Elfsea/Steppes during 5 <sup>th</sup> Sunday (planned) to teach the class individually. EVERYONE is a Hospitaller!
Knight Marshal	Practices are wonderful, six newcomer fighters; armor repair is going well and the Bob Eden park is working out nicely.
Rapier Marshal	<b>OPEN FOR BIDS!</b> (Andreas has been filling as interim for nearly a year) Work schedule is at critical level, needs a Rapier Marshal replacement or there may be a suspension of practices. If this interests populace members, contact Herr Andreas ASAP! Other notes about Rapier
Archery Marshal	<i>Archery Marshal will crunch numbers and return to finance committee at later date for equip.</i>
Chamberlain	<i>Storage unit in dire need of de-clutter. Some items need to go. Fall anticipated due to weather. Needs to get travel pavilion from Sebastian post-repair.</i>
Chronicler	<b>DEADLINE FOR TIDINGS: 29<sup>th</sup> of July!</b> Word fame is needed. Ly Eleanor Cleavelly is next persona!
Minister of A&S	Could not attend KRT due to work requirements; little trouble scheduling weekend workshops due to timing, Pennsic, work schedule and heavy event calendar in Central Region. Steppes Artisan is August 15 <sup>th</sup> (submittal deadlines 8 <sup>th</sup> ; BODY OF WORK); Glaslyn Artisan August 29 <sup>th</sup> ; Known World Metal symposium has 3 Ansteorran going including our A&S Minister and Mistress Ameline.
Historian	Pictures with Llewellyn for tagging; cataloguing history; if you have pics, identify participants
Minister of Children	Children on site at last 2 practices 11 & 16; Bob Eden is great site
Web Minister	<b>OPEN FOR BIDS;</b> If you need anything posted, email at webminister@elfsea.ansteorra.org
<b>**Elfsea Academie</b>	2 <sup>nd</sup> Class is scheduled (PERSONA 101); September (INTRO TO HERALDRY) First class had 22 attendees (Robin of Gilwell) <b>Class schedules for the year are set and posted in the Tidings Newsletter;</b> Contact HL Jeanne-Marie for details. <b>Kingdom Hospitaller wants our format to be the standard for Ansteorra! HUZAH!</b>
<b>**Cooks Guild</b>	Last session, Baron William taught folks to peel apples with a drill
<b>**Costumers Guild</b>	Still in effect; more info after Pennsic; May need to assist with Rapier Hoods
<b>** Scribal Guild</b>	<i>Ly Eleanor Cleavelly is rocking the guild, lots of interest. First scribal nights have had much participation.</i>
<b>** TOC PREP</b>	Fabric (sturdy cotton; ease of wear) purchased for Sir Louis' tabard. Official colors: ROYAL BLUE; populace encouraged to begin making their Elfsea banners and regalia, including use of the populace badges.
<b>Other/Additional Notes</b>	5 <sup>th</sup> Sunday (Combined Steppes/Elfsea practice) is being planned. Ly Aine and an assigned Steppes resource to be named will provide details as the date approaches.  Crown Bid (Elfsea Kingdom bid attempt) Competition with weddings is killing sites; there is an option, but if it doesn't pan out, we will look at options further out (alternate Kingdom events).