

EVENT NAME:*				Event START Date & Time*		Event END Date & Time*	
ELFSEA DEFENDER 2024				5 APRIL 2024 3:00pm		7 APRIL 2024 3:00pm	
COMPLETED BY: (Event Steward)*							
Event Steward SCA Name:		Master Sebastian Frobishire		TELEPHONE:		817.501.4647	
Mundane:		Archie Darr II		EMAIL:		adarrii@att.net	
Brief Resume of Event Steward:		Pelican, Autocrated 3 Elfsea Baronial Colleges and Co-Stewarded a Boy Scout Camporee, Keystone					
Co-Steward SCA Name:		Sir Arthur of the Fen		TELEPHONE:		817.939.2890	
Mundane:		Arthur Marsh		EMAIL:		broboris@att.net	
Brief Resume of Event Co-Steward:		KSCA, Baron Elfsea, Keystone					
Has the Seneschal checked for any date/time conflicts?				YES	X	NO	
EVENT ORGANIZATION/THEME							
PLANNED FOOD: Place an "X" in the box beside your option(s)		None	X	Sideboard		Feast	
		If Other (Please List):					
Please describe your plans/vision/theme for this event:		To select Elfsea's Defenders for the next year.					
Please list any planned activities (classes, competitions, children or youth, naming of champions, etc.)		Adult Chivalric, Rapier, Cut & Thrust and Archery champions as well as the youth Chivalric, Rapier & Archery champions. We will also have childrens activities and a knife, axe and spear throwing competition.					
BASIC EVENT STEWARD TEAM							
GATE COORDINATOR				OTHER (please list):			
SCA Name:		Mundane:		SCA Name:		Mundane:	
E-Mail:		Telephone:		E-Mail:		Telephone:	
FEAST-O-CRAT / SIDEBOARD COORDINATOR				OTHER (please list):			
SCA Name:		Mundane:		SCA Name:		Mundane:	
E-Mail:		Telephone:		E-Mail:		Telephone:	
OTHER (please list):				OTHER (please list):			
SCA Name:		Mundane:		SCA Name:		Mundane:	
E-Mail:		Telephone:		E-Mail:		Telephone:	

EVENT SITE										
Site Name:	Burger's Lake				Physical Address:	1200 Meandering Way				
Telephone:	817.888.1924					Ft Worth, TX 76114				
					Site Contact:	Curtis Mahan				
Price:	\$ see below	Deposit:	\$ 0.00							
\$5.00 per paying entrant										
What is the maximum number of occupants for this site?				500						
What features make this site good for the event?										
Cost, location, camping, open spaces for list fields and multiple wheel chair accessible bathrooms										
List any site concerns or restrictions:										
Cold showers only (4)										
Any other notes on this site, not previously mentioned:										
Fires allowed above ground only. 185 grills are on site.										
Site Available?	YES	X	NO							
Hours Available:	24 hours									
Kitchen Available?	YES		NO	X						
Beverages?	DRY		WET	X						
Notes:	Period containers only									
Service Animals?	YES	X	NO							
Notes:	Pets allowed on a leash									

EVENT BUDGET									
				Baron & Baroness +1 (3), King & Queen +1 (3), Prince & Princess +1 (3)					
				Champions: Bardic (1), A&S (1), Rapier (1), Chivalric (1), Archery (1), A&S (1), All currently seated Ansteorran Landeds (per current Elfsea Financial Policy)					
				How many planned comps for this event:					
				TOTAL \$ of Planned Comps:					
				FEES					
				ESTIMATED ATTENDEES:		Adult Fee: \$ 20.00			
				High Estimate: 250		Adult Fee w/Member Discount: \$ 15.00			
				Low Estimate: 100		Children (6-17): Free			
				*Actual Expected: 175		Children (0-5): Free			
						MEMBER FAMILY MAX: \$30.00			
				Additional Feast / (use only when NOT included in fee)					
BUDGET TOTAL:		\$ 190.00		Break Even Point: Paying Attendees Needed		50		Adult Price: / # Anticipated: \$ 0	
Based on 175 paid = \$1,750.00		\$1,750.00 - \$190.00 = \$1,560.00		Anticipated PROFIT:		\$ 1,560.00		Adult Feast Revenue: \$	
				Anticipated LOSS:		\$ 0		Child Price: / # Anticipated: \$ 0	
								Child Feast Revenue: \$ 0	
								Total Anticipated Revenue: \$ 0	

Additional Notes:
Attach any extra info,
maps, etc. if needed.

Signature of
**Seneschal or
Exchequer** receiving
proposed bid:

Date: 8 December 2023

(*) Required

DETERMINING PROFIT/LOSS EXPECTATION.

TAKE =
Member
discount
number x
expected:

TAKE + Extra
Feast
Revenue, (if
used):

Total TAKE
(less budget):

*If (negative number), place total in Anticipated **Loss** field.

*If positive number, place total in Anticipated **Profit** field.

NOTES: