

THE PRINCIPALITY
OF
VINDHEIM'S

Whispers on the Wind



**SPECIAL SUPPLEMENTARY EDITION
JUNE 2022**

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Contributors of Contents

If you would like to see your work featured in future issues of *Whispers on the Wind*, please submit your articles or other items to the Chronicler!

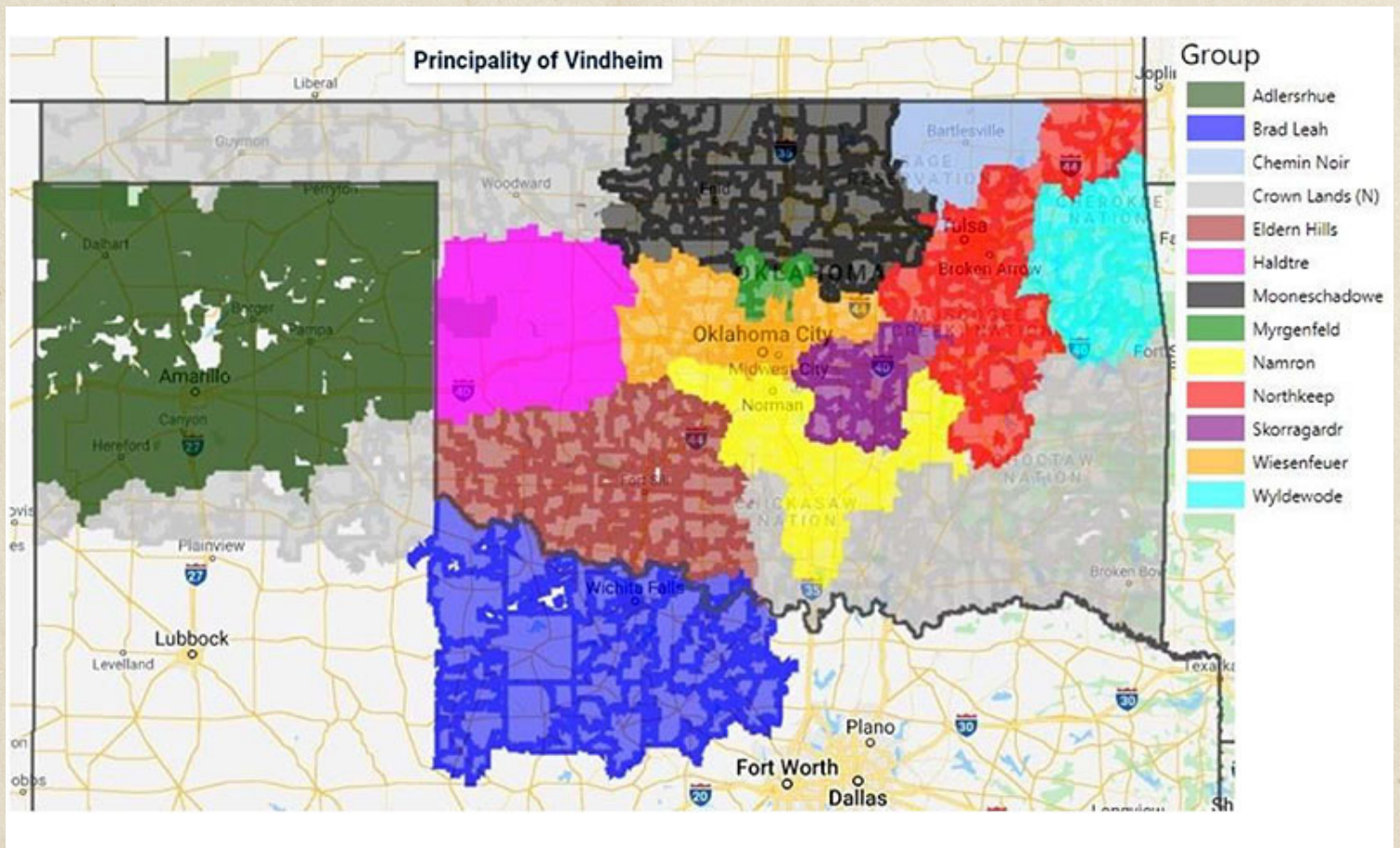
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Curious as to where you are located
within the Principality of Vindheim?
Check out this handy dandy map
that shows where each group can be
found!



Upcoming Events

JUNE

KINGS COLLEGE | JUNE 11

VINDHEIM SUMMER CORONET TOURNAMENT | JUNE 18

BONWICKE, WITH ELDERN HILLS PRESENTS TWO ARTISANS, TWO BARDS | JUNE 25

JULY

CORONATION | JULY 09

QUEEN'S CHAMPION | JULY 16

KNOWN WORLD HERALDIC AND SCRIBAL SYMPOSIUM | JULY 21-24

PERFORMING ARTS SYMPOSIUM | JULY 23

PENNSIC WAR | JULY 29 - AUGUST 14

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From Their Serene Highnesses

Her Highness and I send greetings with this missive,

for we are joyful to be able to publish the financial policy and changes in Principality Law for the populace to read and review. We are also saddened, because this will be our last missive to Vindheim as Prince and Princess of this glorious Principality.

We encourage all to review the laws and financial policy to better understand how our Principality works. Our fantastic Officers will be able to assist anyone who has questions about how these laws will affect the members of Vindheim.

We hope each and every one of you have enjoyed our reign as much as we have enjoyed serving you. We further hope that you join us at our Coronet Tournament on June 18, 2022 and look forward to meeting our Successors at that time. We ask that you give them the love and support that you have shown us, and we know that Vindheim will continue to be strong and prosperous.

In Service,

Romanus and Deanna

Prince and Princess of Vindheim



Laws of the Principality of Vindheim

1. LAW AND THE WORD OF THE CORONET

- 1.1. The Word of the Coronet is Law, subject only to the Word of the Crown of Ansteorra and the order of precedence established in the governing documents of the Society for Creative Anachronism, Inc. (the "SCA").
- 1.2. Any proclamation of the Coronet of Vindheim becomes the Law of the Principality from the moment it is spoken by the Coronet at court, subject only to the Word of the Crown of Ansteorra and the order of precedence established in the governing documents of the SCA.
- 1.3. Until a proclamation of the Coronet has been published in the Principality and Kingdom newsletter, no subject of the Coronet shall be considered to be breaking the law if acting, through ignorance, contrary to that proclamation.
- 1.4. Only those proclamations of the Coronet approved by the Crown and published in the official Principality and Kingdom newsletter shall become permanent amendments to Principality Law. All other proclamations are understood to be in effect only for the duration of the Coronet's reign, and shall lapse with the investiture of a successor.
- 1.5. The Kingdom and Principality websites shall maintain the most current version of the Laws, which shall be accepted as published. Principality Law shall not need to be printed to be considered published.
- 1.6. It is the responsibility of the Principality Seneschal to ensure that any law changes that have been properly approved and proclaimed be published as specified by the governing documents of the SCA.
- 1.7. Amendments to laws, officer handbooks, and financial policies must be publicly read into Court and published in the applicable Law, Handbook, or Financial Policy before they are fully in effect.

1.8. Awards

1.8.1. Under direction of the Crown of Ansteorra, it shall be the right of the Coronet to distribute such armigerous and Kingdom non-armigerous awards as are specified in Kingdom Law.

1.8.2. It shall be the right of the Coronet to award and distribute any such Principality non-armigerous awards as may be approved by the Coronet and published in Principality law.

2. OFFICERS

2.1. The Greater Officers of the Principality of Vindheim are the Seneschal, the Herald, the Earl Marshal, the Minister of Arts and Sciences, the Chancellor of the Exchequer, and the Chronicler.

2.2. These officers shall have the same duties within the Principality as do their superior officers in the Kingdom of Ansteorra. They shall report to their respective Kingdom Officer. Principality officers are considered deputies of their appropriate Kingdom Officer.

2.2.1. Each officer of the Principality is responsible for encouraging and assisting their subordinate officers in the performance of their required duties to ensure the smooth functioning of the Principality. As part of this responsibility, each officer shall maintain regular communications with their subordinates.

2.2.2. With sufficient evidence that an officer is not fulfilling the duties of that office, the Coronet may petition their Kingdom officer for removal and replacement.

2.3. Each Greater Officer shall appoint one deputy capable of assuming the office at any time. This deputy need not be the permanent replacement in cases where a replacement for the officer is needed. Each officer may appoint deputies to serve specific functions of the office.

2.4. Principality Officers shall follow warranting requirements as outlined in Kingdom Law.

3. ACHIEVING THE CORONET; RIGHTS OF FEALTY BETWEEN CORONET AND POPULACE

3.1. The Vindheim Coronet Sovereign and Consort shall attain their Coronets in the following manner:

3.1.1. The Sovereign shall have won by combat in a Coronet List at a duly authorized Coronet Tournament. The Consort shall have been the inspiration of the Sovereign at that tourney.

3.1.2. Investiture of the Coronet shall occur at the court following the successful conclusion of the Coronet Tournament.

3.2. Coronet Oath.

3.2.1. Upon Investiture, the Vindheim Coronet Sovereign and Consort-elect shall swear their fealty to the Crown of Ansteorra and to the people of the Principality of Vindheim, to uphold the laws of the Principality of Vindheim, the Kingdom of Ansteorra, and the Society. That oath shall be given to the reigning Coronet Sovereign and Consort or to the Crown in their place and be witnessed by the Principality Seneschal or their representative and the Principality Earl Marshal or such members of the marshallate and Chivalry of Ansteorra as have witnessed the Coronet lists and shall bear witness to the validity of the claims of the tournament winner and consort.

3.2.2. In recognition of the fact that fealty is a reciprocal oath, and that the Vindheim Coronet Sovereign and Consort are considered by the Coronet oath to be Liege Nobility to each and every subject of Vindheim, the following shall be the rights of every subject of Vindheim as granted by the Coronet and law:

3.2.2.1. The Right of Complaint to the Coronet. It shall be the right of every subject of Vindheim to address grievances directly to the Coronet, as outlined in the Society Grievances procedures.

4. CORONET TOURNAMENTS, CONDUCT OF COMBAT, AND SUCCESSION

4.1. Coronet Tournaments.

4.1.1. There shall be two Coronet Tournaments a year, held approximately the Second weekend in June and December. The Coronet Investitures shall be held at the court following the tournament. Dates shall be announced at the first of each year. The locations shall be rotated throughout the region, with any group eligible to place bids.

4.1.2. Coronet Tournament locations shall be selected using the priority bid system described in Sections 4.2.5 and 4.2.6.

4.1.3. Branches wishing to host a Coronet event must submit a written bid to the Coronet, Principality Exchequer, and Principality Seneschal. This bid must provide the specifics of event steward, date, location, and accommodations for the List and Investiture. Final bid approval shall be verified by the Coronet who shall be reigning during the event.

4.1.4. The following points shall be considered with regard to bids:

4.1.4.1. Any group within the Principality that meets Society, Kingdom, and Principality Law for hosting a fighting event may place a bid.

4.1.4.2. Bids, once accepted, can only be changed by agreement of the Coronet, the Principality Seneschal, and the Principality Exchequer, except as may be necessary to meet Society, Kingdom, or Principality law.

4.1.5. A branch that has not held a Coronet event in as many times as there are eligible branches may submit a bid that asserts priority. In the case of multiple priority bids, the branch that has not held a Coronet event in the longest time shall receive higher priority. A priority bid that meets the standards set forth in these Laws shall be strongly considered in preference to any other bid. The final decision for the winning bid shall rest with the Principality Financial Committee. Groups below the level of Barony and Province shall receive priority for bids ahead of Baronies and Provinces.

4.1.6. For purposes of priority, new groups shall be counted as if they held the Coronet event immediately prior to their establishment. In the case that this creates a tie for priority, the event, if acceptable to the Principality Financial Committee, shall be awarded to the new group.

4.1.7. The Principality Seneschal shall have primary responsibility for working with the hosting branch. The event steward of the Coronet event shall be responsible to the Principality Seneschal, who is in turn responsible to the Coronet in all matters involving the Coronet Tourney and Investiture. Any decision to replace the appointed event steward shall be made by the Principality Seneschal after consultation with the Coronet.

4.2. Conduct of Combat

4.2.1. All authorized Vindheim Armoured Fighters have the right to petition to compete in the Coronet Lists of the Principality of Vindheim unless they are in violation of the rules of the lists, the Bylaws or governing documents of the Society, or the laws of the Principality or Kingdom. All Entrants must be acceptable to the Coronet of Vindheim.

4.2.2. By entering the Coronet Lists, the Entrants declare their loyalty to the Coronet, the Principality Laws, the Populace of Vindheim, and the Crown of Ansteorra.

4.2.3. Requirement for entry into the list are:

4.2.3.1. All competitors and their consorts must hold a valid membership with the SCA, Inc. when they submit their Letter of Intent to enter the Coronet list. Membership must be valid through the entirety of the possible Reign of the Coronet and have an expiration that is after the date of the following Coronet Tournament. Proof of membership must be presented to the Principality Seneschal when submitting their Letter of Intent for the tournament.

4.2.3.2. All competitors and their consorts must have physically resided in and participated on a regular basis in the Principality during the most recent 12 months.

4.2.3.3. Entrants must reside in the Principality for the duration of their reign.

4.2.3.4. Entrants must be acclaimed by the Coronet, after consultation with the Principality Seneschal, as being acceptable to enter the list.

4.2.3.5. The Competitor's consort must be present at the tournament.

4.2.4. Each fighter, by entering the Coronet Lists, declares that should they prove victorious, they shall be invested in the court following the Coronet Lists and be able to attend the following Coronet Tournament and the Investiture of their successor, for no one shall compete for the Coronet of Vindheim without intending to win. Each competitor entering the Coronet Lists shall fight for a consort. This person shall be willing and able to attend their Investiture, the following Coronet Tournament, and the Investiture of their successor.

4.2.5. The conduct of combat, rules of the lists, and the requirements for arms and armor shall be exactly as stated in the laws of the Kingdom of Ansteorra except that the Coronet, and the Earl Marshal of the Principality shall act in the place of the Crown and Kingdom Earl Marshal where so stated. The final responsibility for the lists shall rest with the Principality Earl Marshal.

4.2.6. Letters of intent to participate in the Coronet Tournament shall be required and must be submitted to the Coronet and to the Principality Seneschal. A list of combatants shall be created and published via email or other official methods of communication prior to the Tournament. In this communication the Coronet shall also announce the format for the coming Tournament.

4.3. Succession.

4.3.1. The Competitor and Consort who achieves victory in the Coronet Tournament shall be the successors.(See Section 3).

4.3.2. No Competitor or Consort may succeed themselves.

4.3.3. If, during the reign, a single Coronet is unable or unwilling to continue the reign, the position shall remain vacant for the remainder of the reign.

4.3.4. Should both the Vindheim Coronets for any reason whatsoever be unable or unwilling to complete their reign, the Crown of Ansteorra shall fulfill the role of Coronet until a Coronet Tournament can be scheduled.

5. BRANCHES

- 5.1. Elevation of any branch to the status of Barony or Province shall be in accord with the Laws of the Kingdom of Ansteorra and the governing documents of the SCA, Inc. The petition for such status shall be given to the Coronet of Vindheim and the Principality Seneschal for approval prior to being submitted to the Crown and Kingdom Seneschal.
- 5.2. A new branch below the level of Barony or Province may be founded within the Principality when such a proposed branch has met the requirements set forth in Ansteorra and Society Law, when approved by the Society Seneschal, and when such a proposed branch shall find favor with the Coronet of Vindheim, and be granted existence by the Crown of Ansteorra.

6. PRINCIPALITY EVENTS

- 6.1. Any Principality events, up to two per reign, which are accepted and placed on the calendar, shall receive priority over any other events in scheduling.
- 6.2. If the event is sponsored by a branch, all financial obligations and profits and/or losses are handled according to Principality Financial Policy.

7. TEXT OF PRINCIPALITY AWARDS

7.1 Bastion of Vindheim, The Order of the

A. Establishment of the Order

- a. There shall exist in Vindheim an Order which shall be given by the Vindheim Coronet(s) only once per reign unto such persons who exemplify the spirit of the Dream in Vindheim and inspire the populace to greater deeds and service. The candidate should be a person that Vindheim relies upon for the betterment of the Principality, using their skills and talents, and by whose absence the Principality would be greatly deprived of a valuable member. This Order shall be called the Order of the Bastion of Vindheim, hereinafter referred to as the Order.
- b. Companions of the Order shall be entitled to be styled and announced in procession as a Bastion of Vindheim.
- c. Companions of the Order are charged with working together as a group for the betterment of the Principality.

B. Arms and Precedence

- a. The Order shall be non armigerous and carry no rank or precedence beyond any other Vindheim Order or honor.
- b. If the Order is given to a person who is already in precedence, then his or her precedence shall remain unchanged.

C. Investiture of the Order

- a. The Order shall be given at the discretion of the Vindheim Coronet(s).
- b. The selection of a Companion of the Order shall be publicly proclaimed by the Vindheim Coronet(s) in open court.
- c. Persons being selected must be present to receive membership in the Order.
- d. The Award shall be given at the discretion of the Vindheim Coronet(s).

D. Holders of the Order

- a. The number of holders of the Order shall not be limited.
- b. Holders of the Order shall retain their Order despite any change in residence or age.

E. Insignia

- a. The badge of the Order shall be [Fieldless] A stepped wall with a tower gules charged with a mullet of six points Or.
- b. Holders of the Order shall be entitled to wear the badge of the Order.

F. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, April 30th, AS LVI, AD 2022.

7.2 Clavis Clavium of Vindheim, The Award of the

A. Establishment of the Award

- a. There shall exist in Vindheim an award which shall be given by the Vindheim Coronet(s) unto such persons who have given especial service in attendance to the persons of the Vindheim Coronet(s). The candidate should exemplify the pinnacle of service and respect for the Vindheim Coronet(s), the laws of the Principality of Vindheim, and the Kingdom of Ansteorra. This award shall be called the Clavis Clavium of Ansteorra, hereinafter referred to as the Award.
- b. Holders of the Award shall be entitled to be styled and announced in procession as "Holder of the Clavis Clavium."

B. Arms and Precedence

- a. The Award shall be non armigerous and carry no rank or precedence beyond any other Vindheim award or honor.
- b. If the Award is given to a person who is already in precedence, then his or her precedence shall remain unchanged.

C. Bestowal of the Award

- a. The Award shall be given at the discretion of the Vindheim Coronet(s).
- b. The selection of a holder of the Award shall be announced publicly by the Vindheim Coronet(s) or their representative in open court.

D. Holders of the Award

- a. The number of holders of the Award shall not be limited.
- b. Holders of the Award shall retain their award despite any change in residence or age.

E. Principals of the Order

- a. The Vindheim Coronet(s) shall be the Principals of the Award.
- b. Principals of the Order shall share all the rights, privileges, and responsibilities of membership in the Order.

F. Insignia

- a. The badge of the Award shall be [Fieldless] A ring of three keys sable within and conjoined to a hexagon voided Or.
- b. Holders of the Award shall be entitled to wear the badge of the Order.
- c. Holders of the Award shall be entitled to wear a key with the personal sigil of the awarding Territorial Royalty. This key shall be distinguished from the key distributed for the Clavis of Vindheim by color and/or design.

G. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, May 21st, AS LVII, AD 2022.

7.3 Clavis of Vindheim, The Award of the

A. Establishment of the Award

- a. There shall exist in Vindheim an award which shall be given by the Vindheim Coronet(s) unto such persons who have faithfully served in attendance to the Vindheim Coronet(s). The candidate should exemplify faithful service and respect for the Vindheim Coronet(s), the laws of the Principality of Vindheim, and the Kingdom of Ansteorra. This award shall be called the Clavis of Vindheim, hereinafter referred to as the Award.
- b. Holders of the Award shall be entitled to be styled and announced in procession as "Holder of the Clavis of Vindheim."

B. Arms and Precedence

- a. The Award shall be non-armigerous and carry no rank or precedence beyond any other Vindheim award or honor.
- b. If the Award is given to a person who is already in precedence, then his or her precedence shall remain unchanged.

C. Bestowal of the Award

- a. The Award shall be given at the discretion of the Vindheim Coronet(s).
- b. The selection of a holder of the Award shall be announced publicly by the Vindheim Coronet or their representative in open court.

D. Holders of the Award

- a. The number of holders of the Award shall not be limited.
- b. Holders of the Award shall retain their award despite any change in residence or age.

E. Principals of the Order

- a. The Vindheim Coronet(s) shall be the Principals of the Order.
- b. Principals of the Order shall share all the rights, privileges, and responsibilities of membership in the Order.

F. Insignia

- a. The badge of the Award shall be (Fieldless) A key palewise gules within and conjoined to a hexagon voided Or.
- b. Holders of the Award shall be entitled to wear a key with the personal sigil of the awarding Territorial Royalty.

G. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, May 21st, AS LVII, AD 2022.

7.4 Crimson Bowl of Vindheim, Order of the

A. Establishment of the Order

- a. There shall exist in the Principality of Vindheim a non armigerous order given up to twice per reign by the Vindheim Coronet(s) unto such person(s) who embody the spirit of Vindheim even though they are not residents thereof. The inductee(s) should:

1. Reside outside the borders of Vindheim; and
2. Exhibit love, dedication, and service which truly embodies the Vindheim ideal.

This Order shall be known as the Order of the Crimson Bowl of Vindheim and shall hereinafter be referred to as the Order.

- b. Companions of the Order shall be entitled to be styled and announced in procession as a "Companion of Order of the Crimson Bowl of Vindheim" and to be so styled and announced in procession.

- c. Companions of the Order shall have certain privileges. Those privileges are:

1. The Right to Be Heard

- a. Companions of the Order shall have the right to have their opinions polled on Principality matters as if they were residents of the Principality.
- b. The polling opinions of the Companions of the Order shall carry the same weight as if they were residents of the Principality.

2. The Right to Compete

- a. Companions of the Order shall have the right to compete for Principality ceremonial honors.
- b. These ceremonial honors include, but are not limited to, Vindheim Chivalric Champion, Vindheim Rapier Champion, Vindheim Arts & Sciences Champion, etc.

3. The Right to Display

- a. Companions of the Order shall have the right to use, display, and/or wear the populace badge(s) of Vindheim.

B. Arms and Precedence of the Order

- a. The Order shall be non armigerous and carry no rank or precedence beyond any other Vindheim award or honor.
- b. If the Order is given to a person who is already in precedence, then their precedence shall remain unchanged.

C. Investiture in the Order

- a. The selection of a Companion of the Order shall be publicly proclaimed by the Vindheim Coronet(s) in open court.
- b. Persons being selected must be present to receive membership in the Order.
- c. The Award shall be given at the discretion of the Vindheim Coronet(s).

D. Membership in the Order

- a. The number of holders of the Order shall not be limited.
- b. Companions of the Order shall retain their award despite any change in residence or age.

E. Principals of the Order

- a. The Vindheim Coronet(s) shall be the Principals of the Order.
- b. Principals of the Order shall share all the rights, privileges, and responsibilities of membership in the Order.

F. Badge and Insignia of the Order

- a. The badge of the Order shall be [Fieldless] a footed bowl quarterly gules and sable charged with a mullet of six points Or.
- b. Companions of the Order shall be entitled to wear the badge of the Order.
- c. Companions of the Order shall be entitled to use a bowl quarterly gules and sable charged with a mullet of six points Or.

G. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, April 16, LVI, 2022.

7.5 Crimson Firebolt of Vindheim, Award of the

A. Establishment of the Award

- a. There shall exist in Vindheim a non-armigerous award which shall be given by the Vindheim Coronet(s) unto such persons who have distinguished themselves in the Martial pursuits. The candidate should show an example of prowess or inspiration in their respective marshallate field as witnessed by the Vindheim Coronet(s). This award shall be called the Crimson Firebolt, hereinafter referred to as the Award.
- b. Holders of the Award shall be entitled to be styled and announced in procession as "Holder of the Crimson Firebolt of Vindheim."

B. Arms and Precedence

- a. The Award shall be non armigerous and carry no rank or precedence beyond any other Vindheim award or honor.
- b. If the Award is given to a person who is already in precedence, their precedence shall remain unchanged.

C. Bestowal of the Award

- a. The Award shall be given at the discretion of the Vindheim Coronet(s).
- b. The selection of a holder of the Award shall be announced publicly by the Vindheim Coronet(s) or their representative in open court.

D. Holders of the Award

- a. The number of holders of the Award shall not be limited.
- b. Holders of the Award shall retain their award despite any change in residence or age.

E. Principals of the Order

- a. The Vindheim Coronet(s) shall be the Principals of the Order.
- b. Principals of the Order shall share all the rights, privileges, and responsibilities of membership in the Order.

F. Insignia

- a. The badge of the Award shall be [Fieldless] a thunderbolt gules winged Or.
- b. Holders of the Award shall be entitled to wear a badge of the award.

G. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, April 30, LVI, 2022.

7.6 Golden Comb of Vindheim, Order of the

A. Establishment of the Order

- a. There shall exist in Vindheim a non-armigerous order into which members, who are younger members of the Society that have not reached their majority, shall be inducted by the Vindheim Coronet(s) in recognition of service above that which is normally expected of them. This order shall be called The Order of the Golden Comb of Vindheim, hereinafter referred to as the Order.
- b. Members of the Order shall be entitled to be styled and announced in procession as Member of the Order of the Golden Comb of Vindheim.

B. Arms and Precedence

- a. The Order shall be non-armigerous and carry no rank or precedence beyond any other Vindheim award or honor.
- b. If membership in the Order is bestowed upon a person who is already higher in precedence than stated above, then his or her precedence shall remain unchanged.

C. Investiture in the Order

- a. Members shall be inducted into the order at the discretion of the Vindheim Coronet(s).
- b. The selection of a member to the order shall be announced publicly by the Vindheim Coronet(s) or their representative in open court.

D. Holders of the Award

- a. The number of holders of the Award shall not be limited.
- b. Holders of the Award shall retain their award despite any change in residence or age.

F. Insignia

- a. The badge of the Award shall be [Fieldless] A beehive quarterly sable and gules beset by and conjoined to five bees enarched proper
- b. Holders of the Award shall be entitled to wear the badge of the Order.

G. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, April 30th, AS LVI, AD 2022.

7.7 Silver Fountain of Vindheim, Order of the

A. Establishment of the Order

- a. There shall exist in the Principality of Vindheim a non armigerous Order which shall be given by the Vindheim Coronet(s) unto such persons who have offered public service to others and the Vindheim community through the performing arts, including but not limited to bardcraft, music, vocal heraldry, and dance. The candidate should use their performing skills and talents to contribute to the ambiance, atmosphere, and splendor of Vindheim in our public spaces. This Order shall be called the Silver Fountain of Vindheim, hereinafter referred to as the Order.
- b. Members of the Order shall be entitled to be styled and announced in procession as "Member of the Order of the Silver Fountain of Vindheim."

B. Arms and Precedence

- a. The Order shall be non armigerous and carry no rank or precedence beyond any other Principality of Vindheim Order or honor.
- b. If the Order is given to a person who is already in precedence, their precedence shall remain unchanged.

C. Investiture of the Order

- a. The Order shall be given at the discretion of the Vindheim Coronet(s).
- b. The selection of a member of the Order shall be announced publicly by the Vindheim Coronet(s) or their representative in open court.

D. Membership in the Order

- a. The number of members of the Order shall not be limited.
- b. Members of the Order shall retain their Order despite any change in residence or age.

E. Principals of the Order

- a. The Vindheim Coronet(s) shall be the Principals of the Order.
- b. Principals of the Order shall share all the rights, privileges, and responsibilities of membership in the Order.

F. Insignia of the Order

- a. The badge of the Order shall be (Fieldless) A natural fountain argent issuant from the top a mullet Or.
- b. Holders of the Order shall be entitled to wear the badge of the Order.

G. Creation and Revisions

- a. Created by Romanus Vesperianus and Deanna della Penna, April 16, LIV, 2022.

7.8 Wellspring of Vindheim, Order of the

A. Establishment of the Order

- a. There shall exist in the Principality of Vindheim an Order which shall be given by the Vindheim Coronet(s) unto such persons who have completed projects in the arts that qualify as acts of service that benefit others and the Vindheim community. These may be impressive singular projects or consistent long-serving artistic service. This Order shall be known as the Order of the Wellspring of Vindheim, and shall be hereinafter referred to as the Order.
- b. Members of the Order shall be entitled to place after their names the suffix "Member of the Order of the Wellspring of Vindheim" and be so styled and announced in procession.

B. Arms and Precedence of the Order

- a. The Order shall be non armigerous and carry no rank or precedence beyond any other Principality of Vindheim Order or honor.
- b. If the Order is given to a person who is already in precedence, their precedence shall remain unchanged.

C. Investiture of the Order

- a. The Order shall be given at the discretion of the Vindheim Coronet(s).
- b. The selection of a holder of the Order shall be announced publicly by the Vindheim Coronet(s) or their representative in open court.

D. Membership in the Order

- a. The number of Members of the Order shall not be limited.
- b. Members of the Order shall retain their membership in the Order despite any change in residence or age.

E. Principals of the Order

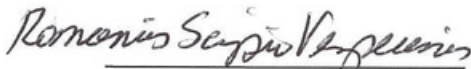
- a. The Sovereign and Consort of Vindheim shall be the Principals of the Order.
- b. Principals of the Order shall share all the rights, privileges, and responsibilities of membership in the Order.

E. Insignia

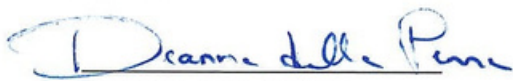
- a. The badge of the Order shall be [Fieldless] A shaduf conjoined at the bucket to a well Or.
- b. Companions of the Order shall be entitled to wear the Badge of the Order.

F. Creation and Revisions

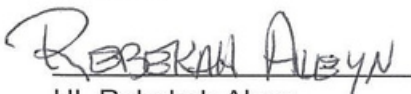
- a. Created by Romanus Vesperianus and Deanna della Penna, April 16, LVI, 2022.


Romanus Scipio Vesperianus
Prince

5-20-22
Dated


Deanna della Penna
Princess

5/22/22
Dated


HL Rebekah Aleyn
Seneschal

5-21-22
Dated

Financial Policy for

Principality of Vindheim, Kingdom of Ansteorra

The following Principality Financial Policy serves as an addendum to Principality Laws and is subject to the requirements set forth by modern law, the Society for Creative Anachronism, Inc. Financial Policy, Corpora and By Laws, the Kingdom of Ansteorra Laws and Financial Policy; and has the force of Principality Law.

1. Composition of Financial Committees.
 - A. Principality Financial Committee. The Principality Financial Committee shall consist of the Principality Seneschal, the Principality Exchequer, and the Principality Coronet. The Seneschal and the Exchequer shall each have one vote. The Coronet shall have a single composite vote.
 - B. Branch Financial Committee. Branch Financial Committees shall abide by the rules as outlined in the Ansteorra Kingdom Financial Policy.
2. Terms of Principality Financial Committee members.
 - A. Principality Seneschal, Principality Exchequer, and the Principality Coronet shall be members of the Financial Committee for the duration of their respective terms in office.
 - A. All members of the Financial Committee must attend a Financial Policy Class within 90 days of appointment to the committee provided they have not attended the class within 24 months prior.
3. Timeframes and methods for meetings.
 - A. The Principality Financial Committee shall meet a minimum of once per Principality Coronet reign at a designated event, and correspond in the interim by email. If the members of the committees or their designated representatives are unable to meet at the designated in-person event, then the meeting shall be rescheduled within two months. Virtual meetings may be used to replace in person meetings as circumstances warrant.
4. Timeframes and methods for action approval under normal circumstances.
 - A. Time frame for normal approval of business is 30 days.
 - B. The Principality Financial Committee must authorize all withdrawals of funds from the Principality account via the advance completion of a financial disbursement form, or other arrangement acceptable to the Principality Exchequer.
 - C. Receipts/invoices must be provided to support all expenses submitted for reimbursement.
 - D. Financial disbursement form and receipts shall be submitted to the Principality Exchequer.

- E. All unbudgeted expenditures shall be approved by the Financial Committee in writing and in advance of expenditure.
 - F. Per the discretion of the Financial Committee, expenses that are not pre-approved are not guaranteed to be reimbursed.
 - G. A vote of the Principality Financial Committee will not be considered complete until all members have had sufficient opportunity to present their vote.
 - H. No member of the Financial Committee is allowed to allocate or obligate Principality funds without approval of the Financial Committee.
 - I. All unbudgeted expenditures over \$100 require a call for vote of the Financial Committee members. Record of the vote will be written in meeting minutes and placed on file with the Principality Exchequer.
5. Timeframes and methods for meeting and approval in emergencies.
- A. Meeting and approval timeframes and methods will follow procedure outlines for normal circumstances with exceptions noted below.
 - i. The Principality Financial Committee must pre-authorize all withdrawals of funds from the Principality account.
 - ii. The financial disbursement form, or other arrangement acceptable to the Principality Exchequer may be completed after the approved withdrawal.
 - B. Receipts/invoices must be provided to support all expenses submitted for reimbursement.
 - C. Financial disbursement form and receipts shall be submitted to the Principality Exchequer.
 - D. All unbudgeted expenditures shall be approved by the Financial Committee in writing and in advance of expenditure.
 - E. Per the discretion of the Financial Committee, expenses that are not pre-approved are not guaranteed to be reimbursed.
 - F. A vote of the Principality Financial Committee will not be considered complete until all members have sufficient opportunity to present their vote.
 - G. No member of the Financial Committee is allowed to allocate or obligate Principality funds without approval of the Financial Committee.
 - H. All unbudgeted expenditures over \$100 require a call for vote of the Financial Committee members. Record of the vote shall be written in meeting minutes and placed on file with the Principality Exchequer.
6. Reporting Schedule for Branches
- A. Reporting Schedule: Monthly, Quarterly, and End of Year Reporting
Branch Financial reporting shall follow the schedule as outlined in the Ansteorra Kingdom Financial Policy and shall be submitted to the Principality Exchequer.

- B. Reporting Schedule: Event Reports
Event reporting shall follow the schedule as outlined in the Ansteorra Kingdom Financial Policy and shall be submitted to the Principality Exchequer.
 - C. Reporting Schedule: Additional Reporting due to the Principality Exchequer or designated representative by November 30th.
 - i. Annual Branch budget for the upcoming year.
 - ii. Current Branch Inventory.
 - iii. Updated Branch Financial Policy.
 - D. Late Reporting Policy
 - i. Branch Exchequers are responsible to indicate potentially late reports to the Principality Exchequer or designated representative by the end of the month in which the report is due. The Principality Exchequer, or designated representative, may grant an extension up to the 10th day of the month following the due date.
 - ii. Failure to both complete reports and maintain communication with the Principality Exchequer, or designated representative, shall result in the following series of actions:
 - a) The Principality Exchequer, or designated representative, shall explain the severity of the situation and required resolution and timeline to the Branch Exchequer.
 - b) Should the communicated deadline pass without satisfaction, the Principality Exchequer, or designated representative, shall include the Principality Coronet, Kingdom Exchequer, Branch Seneschal, and Branch Baron/Baroness, if applicable, in the discussion of the required resolution.
 - c) Lack of resolution can ultimately result in the Principality Exchequer requesting that the Kingdom Exchequer recommend the removal of the Branch Exchequer from office and financial suspension of the Branch per Society Financial Policy (SFP I.B.1.; SFP I.D.).
7. Reporting requirements for branch reports.
Reports should include the following documents:
- A. Financial activity such as a journal or ledger,
 - B. A current list of variances in effect,
 - C. Bank statements for all accounts for the quarter.
 - D. Branch reporting requirements shall also follow the requirements as outlined in the Ansteorra Kingdom Financial Policy.
8. Timeframes and methods for review and revision of the financial policy.
- A. This policy will be reviewed at least every odd numbered year.

- B. The Principality Exchequer will solicit input from branch exchequers, Principality Exchequer Deputies, and Principality Great Officers on changes. Period for input shall be no less than 14 days and no longer than 30 days as established by the Principality Exchequer.
 - C. The Principality Financial Committee shall review and vote on any changes to Principality Financial Policy upon completion of the input period before finalization.
 - D. All proposed changes shall be presented in writing and shall be collated by the Principality Exchequer for presentation to the Principality Financial Committee at the review and voting meeting.
 - E. Principality Exchequer shall implement the approved changes to the Principality Financial Policy and itemize the changes on a Revision Log within the policy.
9. Methods for controlling cash receipts. Cash receipts shall include but are not limited to: event income of all types, money collected from advertised fundraising endeavors, donations, money from the sale of goods purchased with group funds, and newsletter sales and subscription income.
- A. Cash receipts of any type totaling more than \$50 must be deposited in the appropriate account no later than 14 calendar days after the receipt by an officer of the SCA. Cash receipts of any type less than this limit must be deposited in the appropriate account no later than 30 calendar days after the receipt by an officer of the SCA. No incoming funds of any type are to be kept out of the appropriate account longer than these timeframes. Undeposited income of any type is not to be used for refunds, reimbursements, or expenses.
 - B. Use of online credit card acceptance services by SCA branches is restricted to approval by the Society Chancellor of the Exchequer. SCA branches are not to use the personal credit card acceptance account of an individual or other business under any circumstances.
 - C. Minors shall not serve as Head Gatekeeper/Troll/Reservationist/etc. for an event. Minors may assist at the gate collecting funds, making change, etc., under the oversight of an individual permitted by the SCA's Corporate Policies to serve as an officer, who shall be ultimately responsible for the accounting of the funds passing through the gate. Individual branches may be more restrictive should they choose. At least one paid adult member of the SCA must be present and in charge anywhere SCA money is collected.
 - D. A paid adult member of the SCA must be in charge of the gate functions at any event where money is collected in the name of the SCA. Site owners may additionally oversee the gate operations, but the final responsibility for the funds collected in the name of the SCA must remain with an authorized paid SCA member who does not have a financial or material interest in the ownership of the site itself.

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E. Disposal of Principality owned Property or Regalia.

- i. The Principality Financial Committee shall have the final authority on disposal of property or regalia. Provide a written report of the disposal of any items to the Principality Exchequer.
 1. Removal of items requires a majority vote of approval.
 2. Methods for removing items from inventory are limited to:
 - a. Return the item to the original artist or donor.
 - b. Publicly auction the item, with all proceeds deposited into the Principality's account. Retain item in storage for use in historical displays.
 - c. Donate to a Branch within the Principality.
 - d. Destroy and discard with at least one other Principality officer as witness.

F. TRAILERS

- i. All trailers owned by the SCA are to be used for storing and transporting SCA property to and from SCA functions. Trailers owned by the SCA shall not be used for strictly personal purposes by the members of the branch.
 - i. Anyone towing a trailer owned by the SCA or one of its branches shall be a member in good standing, and tow the trailer at their own risk.
 - ii. Agreements to store and tow the trailer must be made in writing in advance between the member storing or towing the trailer for each trip and the branch owning the trailer. Each agreement should include specifications of timeframes and calculation for any expense reimbursement. Each trip should be considered round-trip, and the member towing the trailer is responsible for its return at the end of the trip, unless otherwise specified in the agreement.
 - iii. Trailers must always be loaded in compliance with the trailer's maximum gross trailer weight rating, maximum tongue weight rating, and load balancing instructions. Trailers must be attached to a towing vehicle rated for that type of trailer. Trailers must be attached using all legally required attachments and restraints and working electrical connections. On a yearly basis routine maintenance of the trailer shall include checking electrical and mechanical (bearings) components concurrent with updating the vehicle tags.
 - iv. If there is available weight and volume capacity in the trailer after the branch property is loaded, and there is a desire to transport additional personal property in the trailer, it is allowable that additional personal property owned by the Coronet is placed in the trailer. Any personal property loaded into the trailer is at the property owner's risk.

12. Prohibited Activities

- A. RAFFLES AND ONLINE AUCTIONS are prohibited.
- B. FIREWORKS - The purchase, ownership or sale of fireworks is prohibited. The purchase of professional fireworks services is permitted, with approval by the Board of Directors. To request permission from the Board, the branch must request approval through the Coronet, Principality Seneschal, Principality Exchequer, Kingdom Seneschal and the Kingdom Exchequer who shall contact their Society Superiors for instructions.

13. Policy on Sales Tax.

- A. If any area in the Principality is required to collect state/local sales tax for event admissions, fundraisers, silent auctions, etc, the hosting branch shall inform vendors of the requirements regarding state sales tax permits. Branches shall collect a list of merchants operating at their event and remit it with the event report.
- B. All vendors at events must have a sales tax permit from the state in which the event is being held. The Principality and local branches will not collect sales tax from vendors. Any conflicts or additions to this policy must be resolved in consultation with the Society tax specialist.

14. Special Purpose and Dedicated Funds.

- A. When a Dedicated Fund is set up, a primary and secondary purpose and/or Designated Fund shall be established by the donor. Dedicated Funds may be used to finance multiple related purposes which, in sum, do not exceed the total amount of the Fund.
- B. Any donation without an indicated purpose shall be designated for the General Fund.
- C. The final destination of all Dedicated and/or Designated Funds is the account's General Fund. Dedicated funds may be transferred to the account's General Fund if there has been no activity for a two year time frame. Extensions of time frames and the transfer to General Funds must have the unanimous approval of the Financial Committee.
- D. The Coronet Travel Disbursement shall only be paid after the conclusion of the Coronet reign and all Principality property and regalia returned or made whole.
 - i. The Coronet Travel Disbursement shall be used to defray travel expenses to any official SCA sanctioned event within the lands of the Principality, the Kingdom of Ansteorra, Calontir, and Gulf Wars. Regardless of the Coronet's mode of travel, expenses will be paid out using the current charitable mileage rate per the IRS Optional Standard Mileage Rates multiplied by the calculated round-trip mileage between each respective coronet's residence and the event location.

- ii. Each Coronet is allowed to submit separate individual mileage even if they choose to travel together.
- iii. For each Coronet, the travel fund disbursement shall be limited to a maximum of 2.5% of the general fund of the Principality at the end of reign, or \$500.00, whichever amount is less.
- iv. At the end of 30 days, if the Principality Financial Committee does not give approval for disbursement due to valid reasons or lack of request, the travel disbursement shall be put into the general fund and all disbursements forfeited.
- v. Any funds added to the general fund this way may be used to offset the balance of any principality property repairs or replacements. This does not absolve the former Coronets of any remaining balance of a repair or replacement, that is necessitated by negligence by the Coronet.

15. Any additional policies desired by the Principality Financial Committee.

A. SIGNATORIES

- i. Branch signature card(s) must be updated when a new Branch Seneschal or Branch Exchequer takes office.
- ii. Branch accounts must include a minimum of three signatories including the Branch Seneschal, Branch Exchequer, and the Principality Exchequer or designated representative.
- iii. Crowns, Coronets, and the Heirs of the Principality and Kingdom are not allowed to become a new signatory on a Principality, Branch or other account while they hold that status. If they are current signatories, they must be removed immediately.
- iv. All signatories must maintain current SCA membership while a signatory on any account.
- v. A check written to any account signatory must not be signed by that person or related party.

B. Annual Tasks Required for the Principality Budget Include:

- i. Greater Officers of State must indicate changes to their financial requirements for the upcoming year, in writing to the Principality Exchequer, by September 1st for inclusion in the new budget.
- ii. The Principality Exchequer shall prepare the Principality's annual budget, by November 1st. The Financial Committee shall approve a final version of the budget before the end of November.
- iii. The Principality Exchequer shall submit the summary page of the approved Principality Budget for publication in the February issue of the Principality Newsletter.

Signature page of the Financial Policy for the Principality of Vindheim, Kingdom of Ansteorra.

Romanus Scipio Vesperanus 5-20-22
Romanus Scipio Vesperanus Dated
Prince Vindheim

Deanna della Penna 5/22/22
Deanna della Penna Dated
Princess Vindheim

REBEKAH ALEYN 5-21-22
HL Rebekah Aleyn Dated
Seneschal Vindheim

John Mac Daniel 5-24-22
Lord Sean Mac Daniel Dated
Exchequer Vindheim